



**MARITIME AUTHORITY OF JAMAICA
KINGSTON**

New ☐
Renewal ☐
Upgrade ☐
Re-Issue ☐

**APPLICATION FOR CERTIFICATE OF COMPETENCY AS A
COXSWAIN/COXSWAIN – DRIVER/ DRIVER SUBJECT TO RULE 39 OF THE HARBOUR RULES
1971**

Certificate No:

Issue Date:.....

} Applicable to Renewal,
Upgrade and Re-Issue only!

1. Name of applicant:
2. Address of applicant:
3. Date of birth of applicant:
4. TRN:
5. Contact Number: Email address:
6. Name of Organization :
7. Harbour/Harbours within which the applicant desires to operate as a Coxswain/Coxswain Driver.
.....
8. Type and Horsepower (B.H.P (kW) of the engine, which the applicant desires to operate as a Driver
/Coxswain Driver:
.....
9. I submit herewith two (2) passport sized photographs of myself taken not more than three (3) months before
and endorsed by a Justice of the Peace (JP), Inspector of Police or Gazetted Police Officer.

Applicant's Signature:



Please sign inside the box only! Ensure your signature does not touch the lines.

Date of application:

.....
.....

To be completed by Inspector or Officer of Police/Justice of the Peace

This is to certify that the applicant is to the best of my knowledge and belief, a person of good character and sober habits, and has been known to me for a period of years.

Inspector or Officer of Police/Justice of the Peace:

For the parish of:

Signature and stamp/seal:.....



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FOR OFFICIAL USE ONLY

Examiner's Declaration

The applicant identified was examined on seamanship, navigation, operational safety, collision regulations, practical boat handling competency and specific local knowledge for safe navigation of the following ports:

.....
.....
.....

Name of applicant:.....

Date of Examination:.....

Examiner's Recommendations

This candidate is recommended to be granted a Coxswain/Coxswain-Driver/Driver Certificate of Competency for the following Ports, Vessel Class and Engine Rating as indicated.

Ports:.....

Class:.....

Engine Rating (BHP/kW):.....

Examiner's Remarks:

.....
.....
.....

Examiner's Name :.....

Examiner's Signature:.....

Date:



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REQUIREMENTS FOR COXSWAIN CERTIFICATE

The following must be submitted when applying for a Certificate of Competency!

New Certificate of Competency

1. Complete an application form for Certificate of Competency as Coxswain/Coxswain-Driver/Driver and submit along with:
 - i. Two (2) certified passport-sized photographs taken not more than three (3) months before.
 - ii. Payment of applicable fees.

Renewal of Certificate of Competency

2. Complete an application form for Certificate of Competency as Coxswain/Coxswain-Driver/Driver and submit along with:
 - i. The expired Certificate of Competency
 - ii. Two (2) certified passport-sized photographs taken not more than three (3) months before.
 - iii. Payment of applicable fees.

Upgrade of Certificate of Competency

3. Complete an application form for Certificate of Competency as Coxswain/Coxswain-Driver/Driver and submit along with:
 - i. The current Certificate of Competency.
 - ii. Two (2) certified passport-sized photographs taken not more than three (3) months before.
 - iii. Payment of applicable fees.

Re-issue of Certificate of Competency

For the re-issue of a Coxswain Certificate whether it has been lost or destroyed, you will be required to submit:

- i. Complete an application form for Certificate of Competency as Coxswain/Coxswain-Driver/Driver and submit along with:
- ii. A police report or report from the Fire Department where the loss is due to theft or fire respectively.
- iii. Pay applicable fees.
- iv. A declaration of lost certificate form.

To ensure we continue to meet your expectations of service; you are asked to submit the necessary documents at least three (3) weeks in advance.

Please note that no services will be provided without the submission of all the necessary documents and payment of the applicable fees.

For fees or additional information, please contact the MAJ as per below:

The Maritime Authority of Jamaica
2nd Floor, The Office Centre Building, 12 Ocean Boulevard
Kingston, Jamaica, W.I.
Tel: 876 967 1060-5, 876 967 1087
E-mail: maj@jamaicaships.com,
safety@jamaicaships.com
[website: www.maritimejamaica.com](http://www.maritimejamaica.com).