

FORM III
APPLICATION FOR CERTIFICATE OF COMPETENCY AS A
COXSWAIN/COXSWAIN-DRIVER/ DRIVE

TO: MARITIME AUTHORITY OF JAMAICA
KINGSTON

- ☐ *New*
☐ *Renewal*
☐ *Upgrade*
☐ *Re-issue of Certificate*

CoC No: _____

Issued date _____

Pursuant to Rule 38 of the Harbour Rules, 1971, I hereby make an application for a Certificate of Competency to operate a *Coxswain/Coxswain- Driver/Driver **of a boat/vessel.

Full Name of Applicant _____

Address of Applicant _____

Date of Birth _____ Telephone Contact _____

Tax Registration Number (TRN) _____

Name of Organization _____

Previous Experience of Applicant _____

*Harbour/Harbours*¹ within which the applicant desires to operate as a *Coxswain/Coxswain Driver*²: -

Type and Horsepower (B.H.P (kW) of the engine, which the applicant desires to operate as a *Driver /Coxswain Driver*³: -

I submit herewith two (2) passport sized photographs of myself taken not more than three (3) months and endorsed by a Justice of the Peace (JP), Inspector of Police or gazetted Police Officer.

_____ day of _____

Applicant's Signature

This is to certify that the applicant is to the best of my knowledge and belief, a person of good character and sober habits, and has been known to me for a period of _____ years.

Inspector or Officer of Police/Justice of the Peace

For the parish of _____

¹ Delete as appropriate

² Delete as appropriate

³ Delete as appropriate

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To: **Surveyor General**

I examined the _____ on _____
Name of Applicant Date Examined

for seamanship, navigation, operational safety and “rules of the road”. The applicant demonstrated boat handling competence and specific local knowledge for safe navigation for the port(s) of: -

and I recommend that the applicant be granted a *Coxswain/Driver/Coxswain-Driver*⁴ Certificate for the Port(s) of _____

and for Class _____ vessels with inboard and outboard Diesel and/or Petrol⁵ engine (s) not greater than _____ B.H.P (kW) rating

Examiner, Maritime Authority of Jamaica

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|----------------------------|-------------------------|------------------------------|----------------------------|
| Payment Details | | | |
| Receipt Number | Receipt Amount | Date | Cashier's Signature |
| Date of Application | | Reviewing Officer | |
| Examination Details | | | |
| Date of Examination | Name of Examiner | Signature of Examiner | |

⁴ Delete as appropriate

⁵ Delete as appropriate

REQUIREMENTS FOR COXSWAIN CERTIFICATE

The following must be submitted in applying for a Coxswain Certificate.

New Certificate

1. Complete an application Form for Coxswain Licence and submit along with: -
 - i. Two (2) certified passport-sized photographs taken not more than three (3) months
 - ii. The relevant fees.

Renewal of Certificate

2. Complete an application Form for Coxswain Licence and submit along with: -
 - i. The expired Booklet or Certificate
 - ii. A letter from previous company (ies) or otherwise demonstrating at least twelve (12) months employment during the five (5) years period of your Licence.
 - iii. Two (2) certified passport-sized photographs taken not more than three (3) months.
 - iv. The relevant fees.

Upgrade of Certificate

3. Complete an application Form for Coxswain Licence and submit along with: -
 - i. The current Booklet or Certificate.
 - ii. Two (2) certified passport-sized photographs taken not more than three (3) months.
 - iii. The relevant fees.

Re-issue of Certificate

For the re-issue of a Coxswain Certificate whether it has been lost or destroyed, you will be required to submit:

- i. An application for replacement of lost or destroyed certificate.
- ii. A police report or report from the Fire Department where the loss is due to theft or fire respectively.
- iii. The relevant fees.

To ensure we continue to meet your expectations of service; you are asked to submit the necessary documents at least three (3) weeks in advance.

Please note that no services will be provided without the submission of all the necessary documents and payment of the relevant fees.

For fees or additional information, please visit our website at www.maritimejamaica.com or call (876) 967-1060-5.